Department of Business Administration and Management,

Federal Polytechnic, Mubi.

25th July, 2023.

The Registrar,

Federal Polytechnic, Mubi.

***Through:***

The Head of Department,

Business Administration and Management,

Federal Polytechnic, Mubi.

Sir/Madam,

**Application for break of Study**

I (Mujahid Muktar SBT/BAM/HND/22/011), I am applying for a break of study in order to enable me go on a training exercise with the National Drug Law Enforcement Agency (NDLEA).

I was recently employed as a cadet, (refer to the attached list) and scheduled to commence training exercise with the agency from 15th August, to 20th November, 2023.

I hope to resume classes at the beginning of next year second semester.

Thanking you in anticipation of your quick response.

Yours faithfully,

**Mujahid Muktar**

(SBT/BAM/HND/22/011)